

DMS / IDC System For Rock Group (Technical / Commercial Evaluation & Recommendation)

A. Potential Vendors / Partners for IDC Solution

A.1	Vendors / Partners	Microsoft	App4Legal	Drobox	Odoo Parnter
A.2	Solution	MS Planner	Contra	Drobox	Odoo

B.1 Technical Comparison Parameters

B.1.1	System	Microsoft	CLM & Document Automation	File hosting service	ERP Software
B.1.2	Cloud space	1 TB per user	10 GB per user	5 TB in total	512 GB per user
B.1.3	Users/ Membership	YES	YES	YES	YES
B.1.4	User-Friendly Interface	Limited	YES	Limited	YES
B.1.5	Adobe Integration	NO	YES	NO	YES
B.1.6	Doc Markup / Comments	Limited	YES	Common	YES
B.1.7	Side comments	YES	YES	YES	YES
B.1.8	Workflow	Limited	YES	NO	YES
B.1.9	E-signature	NO	Limited	NO	YES
B.1.10	Dashboard	Limited	YES	NO	YES
B.1.11	Reports	NO	Limited	NO	YES
B.1.12	OneDrive Integration	YES	YES	NO	YES
B.1.13	Sharing	Limited	YES	Common	YES
B.1.14	Create tasks for users	Limited	Limited	NO	YES
B.1.15	Connect to Outlook	YES	YES	NO	YES
B.1.16	Tracking status	Limited	Limited	NO	YES
B.1.17	User Permissions	Limited	YES	NO	YES

B.1.18	Approval system	Limited	YES	NO	YES
B.1.19	Approximate Timeline	Ready	Ready	Ready	3 Months
B.2 Technical Recommendation					
B.2.1	Rank as per No. of Stars (*)	★★★★	★★★★★	★★★	☆☆☆☆☆
B.2.2	Remarks	Ready basic document workflow	Ready professional document workflow	Ready file hosting, But missing document workflow	Customized professional document management & workflow
C.1 Commercial Comparison Parameters					
C.1.1	Package Type	Per User	Per User	Per User	Per User
C.1.2	Cost (OMR)	Included with MS 365	60 OMR user / Yearly	69 OMR user / Yearly	46 OMR user / Yearly
C.1.3	Annual Support	NA	? % from contract value	NA	20% from contract value
C.1.4	Other Costs (OMR)	None	Implementation cost (estimated amount 2k-3k OMR)	None	Implementation cost (estimated amount 3k-4k OMR)
C.2 Commercial Recommendation					
C.2.1	Rank as per No. of Stars (*)	★★★★★	★★★	★★★	★★★★
C.2.2	Remarks	Free Cost	Above mid -rate per user	Above mid-rate per user	mid-rate per user
D.1 Overall Recommendation (Rank as per No. of Stars)					
D.1.1	Temporary/ Permanent solutions	★★★★	★★★★★	★★★	☆☆☆☆☆
D.1.2	Remarks	Recommended as 1 st Temporary solution for ordinary use	Recommended as 2 nd Permanent solution for professional use	Recommended as 2 nd Temporary solution for ordinary use	Recommended as 1 st Permanent solution for professional use

E.1 Summary Analysis & road map

S/N	Phase 1 Temporary (3-6 months)	Phase 2 Permanent (Annually)
1	MS Planner (Ordinary use)	Odoo
2	Contra (Professional use)	